



BRANCH

Client ID
number

Remark:

(filled in by authorized SB employee)

APPLICATION

for client identification/revision - individual

☐ RESIDENT ☐ NON-RESIDENT

PERSONAL DATA

Name and surname

Father's name*

Date and place of birth	Resident address (from the document for personal identification)	Contact address (if different than Resident address)	Personal Registration Number (PRN)
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Document for personal identification of the client (the data stated are taken from one of the documents listed below – a copy of the document is kept in the client file)

1. ID card number	Issuing authority	Date of expiry	Country
2. Passport number	Country	Date of expiry	

1. CLIENT CONTACT DATA

Contact address

Telephone / fax

Mobile telephone

E-mail*	Occupation	Employer	Address / Phone number of employer*
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ACTIVITY
OF EMPLOYER:

1. public administration 2. education 3. agriculture 4. health care 5. industry and construction 6. trade
7. accounting, information technology and telecommunications 8. traffic 9. sports, arts and culture 10. enforcers 11. lawyers
12. notaries public 13. tourism and catering 14. financial mediation and banks 15. economic & legal consulting
16. international organizations 17. self-employed person 18. non-government organizations 19. casinos, betting offices, games of chance
20. other

2. OTHER CLIENT DATA

Country of residence

Nationality

1. AMOUNT OF AVERAGE MONTHLY INCOME: a) up to MKD 20,000 b) MKD 20,000 – 50,000 c) above MKD 50,000 2. NO MONTHLY INCOME

OTHER ADDITIONAL SOURCES OF MONTHLY INCOME: **a) YES** 1. up to MKD 30,000 2. above MKD 30,000 **b) NO**
(if affirmative, the client should circle 1 or 2)

PROPERTY OWNED*	1. apartment, house 2. real estate 3. owner of a company _____ (name of the company) 4. holder of stake / shares in a company (more than 25% ownership) _____ (name of the company) 5. other property _____
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MARITAL STATUS* 1. married 2. single

BANK PRODUCTS AND SERVICES USED OR TO BE USED BY THE CLIENT IN FUTURE*: 1. transaction account 2. credit card 3. deposits 4. loans 5. e-banking 6. safe-deposit box 7. other
(Circle the number of the product/service)

OTHER CAUSES FOR THE PURPOSE
OF THE BUSINESS RELATIONSHIP:

ACCOUNTS IN OTHER
BANK(S)*:

CLIENT'S CONSENT

By signing this application I herewith confirm that:

- a) The data stated above are correct.
b) **in case of change** of my personal data (including the address data), **I shall notify the Bank** thereof within 3 working days from the occurrence of the change. Otherwise, each delivery by the Bank to the Client shall be considered as properly facilitated on the address stated herewith.
c) I agree my personal data stated in this application to be registered, processed and updated for the needs of the Bank and, if needed, the Bank to transfer my personal data to other EU or EEA member-countries or other countries which are not members of EU or EEA, upon prior approval for transfer of personal data by the Office for personal data protection.
d) I am informed that the above stated data are business secret according to the Banking Law and other applicable regulations.
e) The Bank reserves the right to require other client data with reference to the established business relationship.
f) I am informed and agree that the Bank reserves the right to reject the establishing of business relationship.
g) I am informed and agree that Bank reserves the right to terminate the business relationship with the client at any time.
h) I am familiar with the terms and conditions on establishing business relationship with the bank and I accept these in their entirety.

THE BANK RESERVES THE RIGHT TO REJECT THE APPLICATION WITHOUT ADDITIONAL CLARIFICATION

Important notice: The application is considered as completed if all the required information is included, for which verification is done by an authorized Bank employee who is establishing / revising the business relation with the client.

USE OF CONTACT DATA FOR SENDING PROMOTIONAL OFFERS

By the completion of this application, I herewith confirm that:

☐ I agree my personal data to be used for promotional activities and improvement of the services of the Bank.

☐ I disagree my personal data stated in this Application to be used in future for any kind of promotional activities.

(The client may, by submitting a written request to the Bank, and without any charge, request from the Bank not to use his/her personal data for promotional activities.)

By signing this application I hereby confirm that:

☐ I act solely on my own behalf, for my account and my interest, but not for behalf, for account and for interest of a third party, i.e. another person.

☐ I act for behalf, for account and for interest of another person _____.

*data that are not mandatory

3. STATEMENT FOR HOLDERS OF PUBLIC FUNCTION

I _____ with PRN _____ with ID card/passport _____
(name and surname) (for residents) (for non residents)

herewith declare, under moral, criminal and material responsibility that:

a) I am neither a holder of public function (Politically Exposed Person – PEP) and/nor a person related to a holder of public function (PEP)

b) I am a holder of public function (PEP) and/or a person related to a holder of public function _____ (the position is stated)

**Definition on holders of public function (PEP) and/or persons related to them according to the applicable legal regulations in RM

“Holders of public functions” are natural persons who are or have been entrusted with public functions in the Republic of Macedonia or in another country, such as:

- a) presidents of states and governments, ministers and deputy or assistant ministers,
- b) elected representatives in legislative bodies (members of parliament),
- c) judges of Supreme Courts of Constitutional Courts or other bearers of high judicial functions against which decision/verdict, excluding the exceptional cases, legal remedies cannot be used,
- d) members of management boards of supervisory or regulatory bodies and agencies, state auditing institution, and board members of a Central Bank,
- e) ambassadors,
- f) high ranking officers in the armed forces (ranks higher than colonel),
- g) elected and appointed persons pursuant to Law and members of management and supervisory boards of state owned enterprises
- h) persons with functions in political parties (members of political party executive bodies),
- i) persons currently at or previously at outstanding function in international organization, such as: managers, deputy managers, members of management and supervisory boards or other equivalent functions, and
- j) mayors and chairpersons of municipality councils.

Persons shall be considered holders of public functions as referred to in items a) to j) for at least two years after the cessation of the public function, and on the basis of a previously carried out risk assessment by the entities.

The term “holders of public functions” shall also cover:

1) Family members of the holder of public function, as follows:

- marital partner or a person with whom the holder of the public function lives in communion,
- children and their spouses or persons with whom the children of the holder of public function live in communion, or
- parents of the holder of public function.

2) Person who is considered to be close associate with the holder of public function is natural person:

- who is known to have joint legal or beneficial ownership over the legal entity, has concluded agreements or has established other close business links with the holder of public function, or
- who is the only beneficial owner of the legal entity or legal arrangement which is known to be incorporated on behalf of the holder of public function.

Note: The application is considered as completed if all required information is included and the statement for holders of public function, as well, for which verification is done by an authorized Bank employee who is establishing / revising the business relation with the client.

Submitted by

(Name and Surname)

(signature)

(place and date)

TO BE FILLED IN BY THE BANK

Application is accepted and inspected by:

Signature of the authorized person in the Bank:

Position:

Date:

Branch:

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