



BRANCH / SUB-BRANCH

Client ID number

Remark:

(filled in by authorized SB employee)

APPLICATION

for client identification/revision – legal entities

RESIDENT NON-RESIDENT

1. GENERAL CLIENT INFORMATION

Full name	Short name
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Tax number	ID number	Country of original jurisdiction where the client is registered
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RESIDENT:	Address in RM	City	Country	Telephone in RM	Fax in RM
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NON-RESIDENT:	Address in resident country	City	Country	Telephone in resident country	Fax in resident country
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Number of document within the appropriate register in which the legal entity is registered (provided there is such a register in the country where the legal entity is registered). In lack of such a number, the date of the document issuing should be stated	Date of recording in the Register (date of constitution of the legal entity)
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Decision by a special registering institution for a license for certain activities or a license (exchange operations, leasing, games of chance, insurance, fast money transfer) (in case the legal entity activity requires a special license/ license according to the applicable legal regulation)	a) yes (fill-in cells I and II below) b) no (continue to III)
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I. Issuing authority of the document / Name of the institution	II. Date of issuing of the license / permission
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III. Principal activity	IV. Code of activity
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(circle the number of activity)

1. public administration 2. education 3. agriculture 4. health care 5. industry and construction 6. trade 7. accounting, information technology and telecommunications

8. traffic 9. sports, art and culture 10. enforcers 11. lawyers 12. notaries 13. tourism and catering 14. financial mediation and banks 15. economic & legal consulting

16. international organizations 17. self-employed person 18. non-government organizations 19. casinos, betting offices, games of chance

20. other

TYPE OF CLIENT: 1. sole proprietorship limited liability company 2. Limited liability company 3. Joint-stock company 4. Public company 5. State owned 6. Association of Citizens

7. Sole proprietor 8. Other

SIZE OF COMPANY / LEGAL ENTITY: (before answering please read the additional explanation given on the back page so that you can give correct answer)	Number of employees (current situation)*
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2. OTHER CLIENT DATA	E-mail address*	Web page*
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CAPITAL RELATED ORGANIZATIONS / LEGAL ENTITIES WITH SHARE EQUAL TO OR HIGHER THAN 20% OF THE CAPITAL

OWNERS OF SHARES INDIVIDUALS WITH SHARE EQUAL TO OR HIGHER THAN 20% OF THE CAPITAL

Name and Last name	Address
PRN	ID No./passport No. Issued by

BANK PRODUCTS / SERVICES TO BE USED*

1. MKD account 2. Foreign currency account 3. Credit card 4. Loan 5. Letter of credit 6. Letter of guarantee 7. Safe-deposit box 8. Other

EXPECTED ANNUAL TURNOVER IN THE ACCOUNT IN THE BANK (IN EURO)

1. up to 250.000 euro 2. from 250.001 to 4.000.000 euro 3. above 4.000.000 euro

EXPECTED BUSINESS RELATIONSHIPS WITH CLIENTS FROM THE FOLLOWING COUNTRIES

1. Macedonia 2. USA 3. Canada 4. EU 5. Australia / New Zealand 6. Japan 7. Russia 8. Pakistan 9. Uzbekistan 10. Turkmenistan 11. Azerbaijan 12. Moldavia 13. Korea

14. The Bahamas 15. African Countries 16. Gibraltar 17. Cayman Islands 18. Iran 19. British Virgin Islands 20. Panama 21. China 22. Cyprus 23. Burma/ Sao Tome and Principe

24. Other

Manager (name and surname)	Address
Personal Registration Number	No of ID / No. of passport Issuing authority
Manager (name and surname)	Address
Personal Registration Number	No of ID / No. of passport Issuing authority
Manager (name and surname)	Address
Personal Registration Number	No of ID / No. of passport Issuing authority
Manager (name and surname)	Address
Personal Registration Number	No of ID / No. of passport Issuing authority

Authorized person for opening/operating with the account:

Authorized person (name and surname)	Address	
Personal Registration Number	No of ID / No. of passport	Issuing authority
Authorized person (name and surname)	Address	
Personal Registration Number	No of ID / No. of passport	Issuing authority
Authorized person (name and surname)	Address	
Personal Registration Number	No of ID / No. of passport	Issuing authority
Authorized person (name and surname)	Address	
Personal Registration Number	No of ID / No. of passport	Issuing authority

3. CLIENT'S CONSENT:

By signing this Application I/we herewith confirm that:

- the data stated above are correct;
- in case of change of statutory data I/we shall notify the Bank within 3 working days from the occurrence of the change. Otherwise, each delivery by the Bank to the Client shall be considered as properly facilitated on the address stated herein;
- I/we agree my/our data stated in this application to be registered, processed, transferred to another country and updated for the Bank's needs in cases determined by valid legal regulations, and, if needed, the Bank to transfer my/our personal data to other member countries of EU or EEA or other countries which are not members of EU or EEA, upon prior approval for transfer of personal data by the Office for personal data protection;
- I/we am/are informed that the above stated data are business secret according to the Banking Law and other applicable regulations;
- The Bank reserves the right to require other client data with reference to the established business relationship;
- I/we am/are informed and agree that the Bank reserves the right to reject establishing of business relationship;
- I/we am/are informed and agree that the Bank reserves the right to terminate the business relationship with the client at any time;
- I/we am/are informed about the provisions on establishing business relationships with the bank and I accept these in their entirety.

*data that are not mandatory

Remark: the Application is considered completely filled-in if it provides / encompasses all mandatory data, which will be checked out by a Bank official, who establishes/updates the business relationship with the client.

Additional explanation (size of company / legal entity):

- A micro-sized commercial entity shall be a commercial entity that, in each of the last two accounting years, or in the first year of its operations, met the following two criteria:
 - the average number of employees, based on the number of their full-time working hours, is up to 10 employees; and
 - the gross annual revenue acquired from any source does not exceed EUR 50,000 in MKD counter-value;
- A small-sized commercial entity shall be a commercial entity that, in each of the last two accounting years, or in the first year of its operations, has met at least two of the following criteria:
 - the average number of employees, based on the number of their full-time working hours, is up to 50 employees;
 - the annual income is less than EUR 2,000,000 in MKD counter-value, and the total turnover is less than EUR 2,000,000 in MKD counter-value;
 - the average value (at the beginning and at the end of the accounting year) of the total assets is less than EUR 2,000,000 in MKD counter-value.
- A medium-sized commercial entity shall be a commercial entity that, in each of the last two accounting years, or in the first year of operations, has met the first criteria and at least one of the second or third of the following criteria:
 - the average number of employees, based on the number of their full-time working hours, is up to 250 employees;
 - the annual income is less than EUR 10,000,000 in MKD counter-value; or
 - the average value (at the beginning and at the end of the accounting year) of the total assets is less than EUR 11,000,000 in MKD counter-value.
- Commercial entities, which are not classified as small or medium-sized commercial entities shall be treated as large commercial entities. In case of the inability to classify the commercial entities in paragraph 2 and 3, i.e. when each of the three criteria is different, the commercial entities shall be classified as medium-sized commercial entity. In case of the inability to classify the commercial entities in paragraph 1, i.e. when the two criteria are different, the commercial entities shall be classified as small-sized commercial entity.

STATEMENT FOR BENEFICIAL OWNER

I (name and surname) _____ with PRN _____ and residence at _____

act as an authorized person for opening /updating the account of the below mentioned company, on the position of _____ in the Company:

Full name _____ Address _____ Tax number _____

In order to establish business relationship with the Bank, I herewith declare that the beneficial owner/s (**please look at the explanation stated below) is/are:

Private individuals:

	Name and surname	PRN	Passport no / ID card No	Address
1.				
2.				
3.				
4.				

** Beneficial owner of a legal entity is an individual who accomplishes direct or indirect participation of at least 25 % of the total shares i.e. voting rights of the legal entity, including possession of bearer shares and/or who otherwise establishes control over the management or achieves benefit with the legal entity.

Determining of the beneficial owner is not necessary in the following cases:

- for legal entities listed on public stock-exchange
- banks, affiliations of banks, saving houses, companies for investment funds management, pension funds and insurance companies that have appropriate licenses for operating issued by the supervision authorities in their countries.
- state owned institutions, local self-government bodies, public companies, institutes and economic chambers.

Notice:

- In case of changing the ownership and management structure of the Company, it is obliged to inform the Bank in short notice about the changes regarding the beneficial owner and to submit to the Bank a new Statement with updated data, within 15 days from the change
- According to my/our findings, the abovementioned persons are not involved in any kind of illegal activities
- The data in this Statement are given under full material and criminal responsibility, and by this signature I hereby confirm that the same are accurate and complete

Place and date:

Stamp

Signature of the authorized person

TO BE FILLED IN BY THE BANK

The request is received and checked by:	Signature of the Bank official:	Position:
Date:	Branch / Sub-branch:	