



BRANCH / SUB-BRANCH	<input type="text"/>	Client ID number	<input type="text"/>	Remark:	<input type="text"/>
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(filled in by authorized SB employee)

## APPLICATION

### for client identification/revision – legal entities

RESIDENT     NON-RESIDENT

#### 1. GENERAL CLIENT INFORMATION

Full name	<input type="text"/>	Short name	<input type="text"/>
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Tax number	<input type="text"/>	ID number	<input type="text"/>	Country of original jurisdiction where the client is registered	<input type="text"/>
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RESIDENT:	Address in RM	City	Country	Telephone in RM	Fax in RM
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NON-RESIDENT:	Address in resident country	City	Country	Telephone in resident country	Fax in resident country
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Number of document within the appropriate register in which the legal entity is registered (provided there is such a register in the country where the legal entity is registered). In lack of such a number, the date of the document issuing should be stated	<input type="text"/>	Date of recording in the Register (date of constitution of the legal entity)	<input type="text"/>
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Decision by a special registering institution for a license for certain activities or a license (exchange operations, leasing, games of chance, insurance, fast money transfer) (in case the legal entity activity requires a special license/ license according to the applicable legal regulation)	<input type="text"/>	a) yes (fill-in cells <b>I</b> and <b>II</b> below)	<input type="text"/>
		b) no (continue to <b>III</b> )	<input type="text"/>

<b>I.</b> Issuing authority of the document / Name of the institution	<input type="text"/>	<b>II.</b> Date of issuing of the license / permission	<input type="text"/>
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<b>III.</b> Principal activity	<input type="text"/>	<b>IV.</b> Code of activity	<input type="text"/>
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(circle the number of activity)

1. public administration    2. education    3. agriculture    4. health care    5. industry and construction    6. trade    7. accounting, information technology and telecommunications  
 8. traffic    9. sports, art and culture    10. enforcers    11. lawyers    12. notaries    13. tourism and catering    14. financial mediation and banks    15. economic & legal consulting  
 16. international organizations    17. self-employed person    18. non-government organizations    19. casinos, betting offices, games of chance

20. other	<input type="text"/>
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TYPE OF CLIENT:	1. sole proprietorship limited liability company    2. Limited liability company    3. Joint-stock company    4. Public company    5. State owned    6. Association of Citizens 7. Sole proprietor    8. Other
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SIZE OF COMPANY / LEGAL ENTITY:	1. micro    2. small    3. medium    4. large	Number of employees (current situation)*	<input type="text"/>
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2. OTHER CLIENT DATA	E-mail address*	<input type="text"/>	Web page*	<input type="text"/>
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CAPITAL RELATED ORGANIZATIONS / LEGAL ENTITIES WITH SHARE EQUAL TO OR HIGHER THAN 20% OF THE CAPITAL	<input type="text"/>
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OWNERS OF SHARES INDIVIDUALS WITH SHARE EQUAL TO OR HIGHER THAN 20% OF THE CAPITAL	<input type="text"/>
Name and Last name	Address
PRN	ID No./passport No.    Issued by

BANK PRODUCTS / SERVICES TO BE USED*	1. MKD account    2. Foreign currency account    3. Credit card    4. Loan    5. Letter of credit    6. Letter of guarantee    7. Safe-deposit box    8. Other
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EXPECTED ANNUAL TURNOVER IN THE ACCOUNT IN THE BANK (IN EURO)	1. up to 250.000 euro    2. from 250.001 to 4.000.000 euro    3. above 4.000.000 euro
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EXPECTED BUSINESS RELATIONSHIPS WITH CLIENTS FROM THE FOLLOWING COUNTRIES	1. Macedonia    2. USA    3. Canada    4. EU    5. Australia / New Zealand    6. Japan    7. Russia    8. Pakistan    9. Uzbekistan    10. Turkmenistan    11. Azerbaijan    12. Moldavia    13. Korea 14. The Bahamas    15. African Countries    16. Gibraltar    17. Cayman Islands    18. Iran    19. British Virgin Islands    20. Panama    21. China    22. Cyprus    23. Burma/ Sao Tome and Principe 24. Other
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Manager (name and surname)	Address	<input type="text"/>
Personal Registration Number	No of ID / No. of passport	Issuing authority
Manager (name and surname)	Address	<input type="text"/>
Personal Registration Number	No of ID / No. of passport	Issuing authority
Manager (name and surname)	Address	<input type="text"/>
Personal Registration Number	No of ID / No. of passport	Issuing authority
Manager (name and surname)	Address	<input type="text"/>
Personal Registration Number	No of ID / No. of passport	Issuing authority

**THE BANK RESERVES THE RIGHT TO REJECT THE APPLICATION WITHOUT ADDITIONAL CLARIFICATION**

**Important notice:** The application is considered as completed if all the required information is included, for which verification is done by an authorized Bank employee who is establishing / revising the business relation with the client.

Authorized person for opening/operating with the account:

Authorized person (name and surname)	Address	
Personal Registration Number	No of ID / No. of passport	Issuing authority
Authorized person (name and surname)	Address	
Personal Registration Number	No of ID / No. of passport	Issuing authority
Authorized person (name and surname)	Address	
Personal Registration Number	No of ID / No. of passport	Issuing authority
Authorized person (name and surname)	Address	
Personal Registration Number	No of ID / No. of passport	Issuing authority

### 3. CLIENT'S CONSENT:

By signing this Application I/we herewith confirm that:

- the data stated above are correct;
- in case of change of statutory data I/we shall notify the Bank within 3 working days from the occurrence of the change. Otherwise, each delivery by the Bank to the Client shall be considered as properly facilitated on the address stated herein;
- I/we agree my/our data stated in this application to be registered, processed, transferred to another country and updated for the Bank's needs in cases determined by valid legal regulations, and, if needed, the Bank to transfer my/our personal data to other member countries of EU or EEA or other countries which are not members of EU or EEA, upon prior approval for transfer of personal data by the Office for personal data protection;
- I/we am/are informed that the above stated data are business secret according to the Banking Law and other applicable regulations;
- The Bank reserves the right to require other client data with reference to the established business relationship;
- I/we am/are informed and agree that the Bank reserves the right to reject establishing of business relationship;
- I/we am/are informed and agree that the Bank reserves the right to terminate the business relationship with the client at any time;
- I/we am/are informed about the provisions on establishing business relationships with the bank and I accept these in their entirety.

#### \*data that are not mandatory

#### Additional explanation (size of company / legal entity):

- A micro-sized commercial entity shall be a commercial entity that, in each of the last two accounting years, or in the first year of its operations, met the following two criteria:
  - the average number of employees, based on the number of their full-time working hours, is up to 10 employees; and
  - the gross annual revenue acquired from any source does not exceed EUR 50,000 in MKD counter-value;
- A small-sized commercial entity shall be a commercial entity that, in each of the last two accounting years, or in the first year of its operations, has met at least two of the following criteria:
  - the average number of employees, based on the number of their full-time working hours, is up to 50 employees;
  - the annual income is less than EUR 2,000,000 in MKD counter-value, and the total turnover is less than EUR 2,000,000 in MKD counter-value;
  - the average value (at the beginning and at the end of the accounting year) of the total assets is less than EUR 2,000,000 in MKD counter-value.
- A medium-sized commercial entity shall be a commercial entity that, in each of the last two accounting years, or in the first year of operations, has met the first criteria and at least one of the second or third of the following criteria:
  - the average number of employees, based on the number of their full-time working hours, is up to 250 employees;
  - the annual income is less than EUR 10,000,000 in MKD counter-value; or
  - the average value (at the beginning and at the end of the accounting year) of the total assets is less than EUR 11,000,000 in MKD counter-value.
- Commercial entities, which are not classified as small or medium-sized commercial entities shall be treated as large commercial entities. In case of the inability to classify the commercial entities in paragraph 2 and 3, i.e. when each of the three criteria is different, the commercial entities shall be classified as medium-sized commercial entity. In case of the inability to classify the commercial entities in paragraph 1, i.e. when the two criteria are different, the commercial entities shall be classified as small-sized commercial entity.

### STATEMENT FOR BENEFICIAL OWNER

I (name and surname) \_\_\_\_\_ with PRN \_\_\_\_\_ and residence at \_\_\_\_\_

act as an authorized person for opening /updating the account of the below mentioned company, on the position of \_\_\_\_\_ in the Company:

Full name \_\_\_\_\_ Address \_\_\_\_\_ Tax number \_\_\_\_\_

In order to establish business relationship with the Bank, I herewith declare that the beneficial owner/s (\*\*please look at the explanation stated below) is/are:

#### Private individuals:

1.	Name and surname	PRN	Passport no / ID card No	Address
2.	Name and surname	PRN	Passport no / ID card No	Address
3.	Name and surname	PRN	Passport no / ID card No	Address
4.	Name and surname	PRN	Passport no / ID card No	Address

\*\* Beneficial owner of a legal entity is an individual who accomplishes direct or indirect participation of at least 25 % of the total shares i.e. voting rights of the legal entity, including possession of bearer shares and/or who otherwise establishes control over the management or achieves benefit with the legal entity.

Determining of the beneficial owner is not necessary in the following cases:

- for legal entities listed on public stock-exchange
- banks, affiliations of banks, saving houses, companies for investment funds management, pension funds and insurance companies that have appropriate licenses for operating issued by the supervision authorities in their countries.
- state owned institutions, local self-government bodies, public companies, institutes and economic chambers.

#### Notice:

- In case of changing the ownership and management structure of the Company, it is obliged to inform the Bank in short notice about the changes regarding the beneficial owner and to submit to the Bank a new Statement with updated data, within 15 days from the change
- According to my/our findings, the abovementioned persons are not involved in any kind of illegal activities
- The data in this Statement are given under full material and criminal responsibility, and by this signature I hereby confirm that the same are accurate and complete

Place and date:

Stamp

Signature of the authorized person

### TO BE FILLED IN BY THE BANK

The request is received and checked by:	Signature of the Bank official:	Position:
Date:	Branch / Sub-branch:	

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